



# PURCHASE ORDER

**DELIVERY DUE DATE:** 6-15-23

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

Supplier : **INFOWORX INC.**  
Address : Mc Arthur Highway, San Roque, Tarlac City  
Type of Business : Merchandising  
TIN No. : 004-845-988-005 VAT Reg.  
Tel. No. : Telefax No.: 045-491-2383

PR No.: 2023-04-128  
PO No.: 2023-204  
Date: 5/11/2023  
Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
Date of Delivery: \_\_\_\_\_ Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	cart	<b>TONER, HP W1107A 107A Black Original Laser Toner Cartridge</b> ***** <i>Purpose: for office use</i>	3	2,900.00	<u>8,700.00</u>

(Total Amount in Words) Eight Thousand Seven Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme:

*Infoworx 05-11-23*  
**INFOWORX INC.**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
Date: MAY 16 2023

Funds Available:

*Jasper A. Yauder*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-102101-2023-03-0211  
Amount : 8700