



# WORK ORDER

**DELIVERY DUE DATE:** 11/17/23

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

Supplier : **E.A.R.L. CURTAINS & INTERIORS**  
Address : Villa Josefina Subd., San Rafael, Tarlac City  
TIN : 242-908-074-000 Non-VAT  
Tel. No. : 0939-1792447

Work Order No.: 2023-235  
Date : 10/13/2023  
JO No. : 2023-256  
Date : 9/27/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: INSTALLATION OF BLINDS SERVICES</b> Korean Blinds for Office Window - 2 set of Korean Window Blinds 75cm x 70cm - 4 set of Korean Window Blinds 75cm x 140cm <b>Warranty: 1 year</b> *****	14,400.00	<b><u>14,400.00</u></b>

(Please read carefully at the back hereof)

Charge to: 12-10110  
ROA No.: 2023-10-1068  
CONFORME & RECEIVE COPY :

ANTHONY BUSTIA  
**E.A.R.L. CURTAINS & INTERIORS**  
Firm/Dealer/Supplier/Contractor  
OCT. 18, 2023  
Date

RECEIVED  
By: jas Date: OCT-18 2023

FUNDS AVAILABLE:  
JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: EARL CURTAINS & INTERIORS  
Bank Account Number: 75910565718  
Bank Name: RCBC  
Bank Address: MC ARDOR H-WAY T.C.

APPROVED:  
DR. GRACAN. ROSETE  
Vice President for Administration  
Authorized Official