



WORK ORDER

DELIVERY DUE DATE: 1/9/2022

Procurement Unit
Telefax No.: 045-982-4630

Supplier: **UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE) AGENCY INC.** Work Order No.: **2021-109**

Address: **Room 308, Timstate Building, 5438 South Super Highway, Bangkal, Makati City** Date: **11/25/2021**

TIN: **004-654-004-000 VAT Reg.** JO No.: **2021-125**

Tel. No.: **0916-214-8333/(02)8893-8382** Date: **10/22/2021**

Mode of Procurement: **Small Value**

Mode of Payment: **N/30**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within 30 calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	ACCIDENT GROUP INSURANCE FOR STUDENTS ENROLLED FOR THE S.Y. 2021-2022 for 21,364 officially enrolled students Schedule of Insurance Benefits - SY 2021-2022 Accidental Death/Disablement - Ps 75,000 Unprovoked Murder and Assault - 75,000 Total Permanent Disability - 75,000 Burial Benefit (accidental death) - 20,000 Medical Expenses Reimbursement Benefit (accident case) - 20,000 [per type of accident] Separate cash assistance for Natural Death - 20,000 Separate cash assistance for Natural Death due to COVID-19 - 12,000 Daily Cash Allowance (60 days max. - accident confinement) - 400/day Daily Cash Allowance (60 days max. -sickness confinement including COVID-19) - 400/day (not congenital) Daily Hospital Income Benefit for the first 10 days of ICU confinement (due to accident in addition to regular daily cash allowance of Ps 400/day) - 400/day (not congenital) Ambulance Service Assistance with receipt (due to accident) - 1,500 (one time only)	384,552.00	384,552.00

COMMISSION ON AUDIT - TSU
RECEIVED
 4 DEC 2021

(Please read carefully at the back hereof)

Charge to:
ROA No.:
CONFORME & RECEIVE COPY:

Adarm
 MS. RUTH C. DARM - Managing Director
UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE)

FUNDS AVAILABLE:
[Signature]
RYAN R. RONQUILLO
 OIC, Budget Office

Firm/Dealer/Supplier/Contractor
December 10, 2021
Date

APPROVED:
[Signature]
DR. ARMEE N. ROSEL
 VP, Research and Extension Services
 Authorized Official

Bank Account Name: UPRAISE, Inc.
 Bank Account Number: 1431-0118-55
 Bank Name: BPI
 Bank Address: BPI-LEGASPI-GAMBOA BRANCH, Makati City

ok noted 11/15/21



WORK ORDER

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TIN: 004-654-004-000 VAT Reg. JO No.: 2021-125

Tel. No.: 0916-214-8333 / 0210893-8382 Date: 10/22/2021

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You are hereby advised to accomplish/deliver the following job/work within 30 calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		Emergency Cash Assistance Benefit (due to fire and earthquake) - 2,500 (one time only)		
		CGI (Comprehensive General Liability - Combined single Limit) - 250,000 (aggregate limit)		
		(property damage & Bodily Injury - within the school premises operations)		
		Common Carrier (double indemnity) - covered		
		Parent/Guardian Extended Coverage - Parent of the Insured Student or whoever is the surviving designated guardian, below 60 years old, free from any congenital and serious physical impairment, is covered in case of accidental death & disablement 35,000		
		Dengue Cash Assistance Subject to actual medical expenses) (in addition to Daily Cash Allowance Benefit due to Sickness-one time only) - Ps 1,200 per student		
		Tuition Fee/Miscellaneous Fees Refund -Accidental Death - 5,000 per Case of Students (maximum of 10 student students in a year)		
		Annual Premium Per Student - Ps 18.00		
		<u>Other Features:</u>		
		• 24 hours a day anywhere in the world whether at home or in the school for one whole year. It also includes drowning, dog and snake bites and all forms of animal bites, lightning, earthquake, tidal waves, volcanic eruptions, typhoon, tornadoes, and landslides, and other accidents caused by natural calamities/acts of nature.		

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UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE)

FUNDS AVAILABLE:
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RYAN R. ROMOJILLO
OIC, Budget Office

Firm/Dealer/Supplier/Contractor
December 10, 2021

Date:
Bank Account Name: UPRAISE, Inc.
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Bank Name: BPI
Bank Address: BPI-LEGASPI-GAMBOA BRANCH, Makati City

APPROVED:
[Signature]
DR. ARMEE N. ROSIL
VP, Research and Extension Services
Authorized Official

Form No.: TSU-PRO-SF 10 | Revision No.: 01

Effective Date: March 01, 2017

Page 2 of 5



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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<ul style="list-style-type: none"> • In and out of school attending regular classes or participating in other school activities • While attending classes and on days when school is in session including lunch and recess periods. • While traveling to and from a school; attending extracurricular activity after school hours or on days when school is not in session. • While participating in a school sponsored and supervised athletics activities during or after regular school hours, on or off school premises. • While travelling in public or private conveyance used for air, land and sea travel and; • While travelling as a fare-paying passenger on any commercial scheduled, non-scheduled special or chartered flights. • While attending OJT in any part of the world. • With Motorcycle Coverage-whether a passengers/operator/pillion of any 2,3, Or 4 wheeled motorized vehicles. • Free Coverage for Permanent and Full Time Faculty and Non-Teaching Staff (excluding hired Security Guards from an Agency) same as the student's plan/benefits, provided 100% of the enrolled students will be insured. Members of the Board of Trustees (up to 70 years old will also be covered for 50% of the students' benefits • Coverage Extensions: Accidents caused by Acts of Nature, Accidental Food Poisoning, Accidental Drowning, and All forms of Animal bites • Period of Coverage-One Year (from the date of notice to proceed the issuance of the Policy) 		

COMMISSION ON AUDIT TSU
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UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE)

Firm/Dealer/Supplier/Contractor
Date: **December 10, 2021**
Bank Account Name: **UPRAISE, Inc.**
Bank Account Number: **1431-0118-55**
Bank Name: **BPI**
Bank Address: **BPI-LEGASPI-GAMBOA BRANCH, Makati City**

[Signature]
MS. RUTH C. DARM - Managing Director

FUNDS AVAILABLE:
[Signature]
RYAN R. RONGILLO
OIC, Budget Office

APPROVED:
[Signature]
DR. ARMEZ N. ROSEL
VP, Research and Extension Services
Authorized Official



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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		• Accidental Death or Permanent Disablement-pays when injury results any of the following losses within 180 days from the date of accident:		
		% of Principal Sum		
		1. Loss of life	100%	
		2. Loss of two limbs	100%	
		3. Loss of both hands, or all fingers	100%	
		4. Loss of both feet	100%	
		5. Total loss of sight of both eyes	100%	
		6. Injuries resulting in being permanently bedridden	100%	
		7. Any other injury causing permanent total disablement	100%	
		8. Loss of arm at above elbow	70%	
		9. Loss of arm between elbow and wrist	50%	
		10. Loss of hand	50%	
		11. Loss of four fingers and thumb of one hand	42.50%	
		12. Loss four finger	35%	
		13. Loss of thumb	15%	
		14. Loss of index finger	10%	
		15. Loss of middle finger	6%	
		16. Loss of ring finger	5%	
		17. Loss of little finger	5%	
		18. Loss of metacarpals - first or second (additional)	3%	

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FUNDS AVAILABLE:
[Signature]
RYAN R. ROMQUILLO
OIC, Budget Office

UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE)
Firm/Dealer/Supplier/Contractor
December 10, 2021

APPROVED:
[Signature]
DR. ARMEE N. ROSEL
VP, Research and Extension Services
Authorized Official

Date:
Bank Account Name: UPRAISE, Inc.
Bank Account Number: 1431-0118-55
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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		19. Loss of metacarpals-third, fourth & fifth (additional)	2%	
		20. Loss of leg at above knee	60%	
		21. Loss of leg below knee	40%	
		22. Loss of one foot	50%	
		23. Loss of toes-all of one foot	15%	
		24. Loss of big toe	5%	
		25. Loss of any toe other than big toe, each	1%	
		26. Loss of sight of one eye	50%	
		27. Loss of hearing-one ear	50%	
<p>NOTE: The Insurance Company to be assigned by UPRAISE, Inc. has no accredited hospitals in Tarlac City. However, since this is a reimbursement type of Insurance Plan/Program, all the enrolled students of Tarlac State University who will be insured through UPRAISE, Inc., can go to any Hospitals available in the Province of Tarlac, for consultation, treatment and confinements, due to a particular accident or sickness/illness. All valid medical expenses incurred can be filed for reimbursement</p> <p>> Burial Benefit/Separate Cash Assistance for Natural Death and Hospital Confinements due to sickness/illness will be subject to pre-existing conditions/exclusions (For Faculty and Staff only)</p>				

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FUNDS AVAILABLE:

RYAN H. ROMQUILLO

CIC, Budget Office

APPROVED:

DR. ARMEEN N. ROSEL

VP, Research and Extension Services

Authorized Official

UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE)

Firm/Dealer/Supplier/Contractor

December 10, 2021

Date

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Form No. : TSU-PRO-SF 10

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		CGL (Comprehensive General Liability - Combined single Limit) (property damage & Bodily injury-within the school premises operations) - 250,000 (aggregate limit)		
		Common Carrier (double Indemnity) - covered		
		Parent/Guardian Extended Coverage - Parent of the Insured Student or whoever is the surviving designated guardian, below 60 years old, free from any congenital and serious physical impairment, is covered in case of accidental death & disablement. 35,000		
		Dengue Cash Assistance Subject to actual medical expenses) (in addition to Daily Cash Allowance Benefit due to Sickness-one time only) - Ps 1,200 per student		
		Tuition Fee/Miscellaneous Fees Refund -Accidental Death - 5,000 per Case of Students) (maximum of 10 student students in a year)		
		Annual Premium Per Student - Ps 18.00		
		<u>Other Features:</u>		
		• 24 hours a day anywhere in the world whether at home or in the school for one whole year. It also includes drowning, dog and snake bites and all forms of animal bites, , lightning, earthquake, tidal waves, volcanic eruptions, typhoon, tornadoes, and landslides, and other accidents caused by natural calamities/acts of nature.		

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[Signature]
RYAN R. RONQUILLO
OIC, Budget Office

UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE)

Firm/Dealer/Supplier/Contractor

APPROVED:

[Signature]
DR. ARMEE N. ROSEL

Date _____

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

VP, Research and Extension Services
Authorized Official [Signature]

Form No. : TSU-PRO-SF 10

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Form No. : TSU-PRO-SF 10	Revision No.: 01	Effectivity Date: March 01, 2017	Page 3 of 5



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		% of Principal Sum		
		1. Loss of life	100%	
		2. Loss of two limbs	100%	
		3. Loss of both hands, or all fingers	100%	
		4. Loss of both feet	100%	
		5. Total loss of sight of both eyes	100%	
		6. Injuries resulting in being permanently bedridden	100%	
		7. Any other injury causing permanent total disablement	100%	
		8. Loss of arm at above elbow	70%	
		9. Loss of arm between elbow and wrist	50%	
		10. Loss of hand	50%	
		11. Loss of four fingers and thumb of one hand	42.50%	
		12. Loss four finger	35%	
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		14. Loss of index finger	10%	
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FUNDS AVAILABLE:

RYAN R. RONQUILLO
OIC, Budget Office

APPROVED:

DR. ARMEE N. ROSEL

VP, Research and Extension Services
Authorized Official

UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE)
Firm/Dealer/Supplier/Contractor

Date _____
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		25. Loss of any toe other than big toe, each	1%	
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		27. Loss of hearing-one ear	50%	
<p>NOTE: The Insurance Company to be assigned by UPRAISE, Inc. has no accredited hospitals in Tarlac City. However, since this is a reimbursement type of Insurance Plan/Program, all the enrolled students of Tarlac State University who will be Insured through UPRAISE, Inc., can go to any Hospitals available in the Province of Tarlac, for consultation, treatment and confinements, due to a particular accident or sickness/illness. All valid medical expenses incurred can be filed for reimbursement.</p> <p><u>> Burial Benefit/Separate Cash Assistance for Natural Death and Hospital Confinements due to sickness/illness will be subject to pre-existing conditions/erovisions-(For Faculty and Staff only).</u></p> <p>*****</p>				

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(Please read carefully at the back hereof)

Charge to:
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RYAN R. RONQUILLO
OIC, Budget Office

UNIFIED PROPERTY AND ACCIDENT INSURANCE SYSTEM FOR EDUCATION (UPRAISE)

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APPROVED:

DR. ARMEE N. ROSEL

Date _____

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

VP, Research and Extension Services
Authorized Official [Signature]

Form No. : TSU-PRO-SF 10

Revision No.: 01

Effectivity Date: March 01, 2017

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