



# PURCHASE ORDER

**DELIVERY DUE DATE:** 05 JUN 2024

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

**EC TREND OFFICE SUPPLIES AND EQUIPMENT**

Supplier: **TRADING**  
Address: **Brgy. Mabini, Gerona, Tarlac**  
Type of Business: **Merchandising**  
TIN No.: **239-260-645-000 Non-VAT**  
Tel. No.: **0912-588-7545**

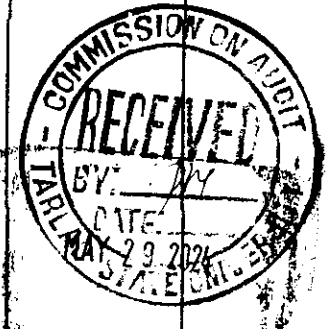
PR No.: **2024-03-149**  
PO No.: **2024-328**  
Date: **05/17/2024**  
Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: **10 calendar days**  
Date of Delivery:      Payment Term: **N/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	CONTAINER, Water Dispenser Container 20liters/bottle ***** Purpose: Container - APP 1st Quarter 2024	6	217.00	<b>1,302.00</b>



(Total Amount in Words) One Thousand Three Hundred Two Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. ARNOLD E. VELASCO**  
President

Authorized Official

Conforme:

*[Signature]* **MAY 26, 2024**

**EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING**

(Signature over printed name & date)

Bank Account Name: **EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING**  
Bank Account Number: **6171-0209-89**  
Bank Name: **LANDBANK OF THE PHILIPPINES**  
Bank Address: **TARLAC MCARTHUR HIGHWAY, TARLAC CITY**

Funds Available:

*[Signature]*  
**IASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: **02-Mabini 2024-03-149**  
Amount: **1,302.00**



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**DR. ARNOLD E. VELASCO**  
President  
Authorized Official *[Signature]*

Conforme:

**EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: *02-Muni-2024-05-1476*  
Amount: *1,302.00*