



PURCHASE ORDER

DELIVERY DUE DATE: 4-5-23

Procurement Unit

Tel No.: 045-606-8142/ 606-8157

Supplier : **IMM BRAKE CLUTCH & PARTS & GEN. MDSE.**

Address : Romulo Blvd, Tarlac City, Tarlac

Type of Business : Merchandising

TIN No. : 105-362-023-000

Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2023-02-063/

PO No.: 2023-114 ✓

Date: 3/16/2023/

Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 15 Calendar Days/

Date of Delivery:

Payment Term: N/15/

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	liters	POWER STEERING FLUID, Petron ***** <i>Purpose: For maintenance service of Adventure SHK-314 ✓</i>	2 ✓	350.00 ✓	<u>700.00</u>

(Total Amount in Words) Seven Hundred Pesos Only /

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official *[Signature]*

Conforme: *[Signature]* 3-21-23

IMM BRAKE CLUTCH & PARTS & GEN. MDSE.

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : 02-102101-2023-03-0065

Amount : ₱ 700-