



PURCHASE ORDER

DELIVERY DUE DATE: 11/8/2020

Procurement Unit
Telephone No.: 045-606-8142/606-8137

Supplier: **BAN BEE COMMERCIAL CO., INC.**
Address: 858 Claro M. Recto Avenue Binondo, Manila
Type of Business: Merchandising Business
TIN#: 001-609-075-000 VAT Reg.
Tel. No.: 02-8986-9305 / 02-8986-9306/09178302364

PR No.: 2020-02-043
PO No.: 2020-330
Date: 9/17/2020
Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:

Delivery Term: 30 Calendar Days
Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
802	pc	CORK BOARD, Size: 3ft X 3ft	5	1,000.00	5,000.00
820	pc	FOLDER, Clipboard, legal, ordinary	5	70.00	350.00
822	pc	FOLDER, Sliding, Plastic Clear, long, asstd colors, ordinary	50	7.80	390.00
823	pc	FOLDER, Sliding, Plastic clear, short, asstd colors, ordinary	50	6.80	340.00
841	bottle	INK REFILL, for whiteboard marker, black, Pilot	36	55.00	1,980.00
842	bottle	INK REFILL, for whiteboard marker, red, Pilot	3	55.00	165.00
846	unit	MACHINE, PAPER TRIMMER CUTTING, Table top. Guillotine type cutting machine, paper capacity: 20-25 sheets of multi-purpose paper, paper size: B4 (max) Base size: Approximately: 400 x 300mm, paper length ruler size: 33cm (min), paper width ruler scale: 30cm (min), Ruler Scale: Centimeter, Base paper size markings: B7, B6, A5, B5, A4, B4 with guillotine arm tension/safety bolt, includes securable sliding paper size marker, made of high quality hardened stainless steel knife, with stationary blade guard, with operating manual, warranty: 1 year on parts and services	1	1,600.00	1,600.00
Sub Total:					9,825.00

(Total Amount in Words)

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GLENARD T. MADRAGA
VP, Admin. & Finance
Authorized Official

Conforme:

10/9/2020

BAN BEE COMMERCIAL CO., INC.

BENSON PALAO CHUA
BAN BEE COMMERCIAL CO., INC.
558 C.M. RECTO AVENUE, MANILA
Tel. No. 82668385-86 Fax: 78688354
Smart: 0909-7371919 Globe: 09562818088
TIN No.: 001-609-075-000
Email: banbee@gmail.com



(Signature over printed name & date)

Bank Account Name:

Bank Account Number:

Bank Name:

Bank Address:

Funds Available:

ELENA MAY T. TEOFILO
Head, Budget Office

ALOBS No.: 02-10101-26-29-004-4
Amount: ₱ 26,915

No.: TSU-PRO-SF-09

Revision No. 03

Effectivity Date: August 24, 2020

Page 1 of 2

all noted
10/9/2020



PURCHASE ORDER

DELIVERY DUE DATE: 11/01/2020

Procurement Unit

Telephone No.: 045-606-8142/606-8157

Supplier: **BAN BEE COMMERCIAL CO., INC.**
 Address: 058 Claro M. Recto Avenue Bimondo, Manila
 Type of Business: Merchandising Business
 TIN#: 001-609-075-000 VAT Reg.
 Tel. No.: 02-8986-9305 / 02-8986-9306 / 09178302364

PR No.: 2020-02-043
 PO No.: 2020-330
 Date: 9/17/2020
 Mode of Procurement: Small Value

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Balance Forwarded					9,825.00
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913	bottle	STAMP PAD, Ink, Blue, 50ml, eveready	2	60.00	120.00
914	bottle	STAMP PAD, Ink, Green, 50ml, eveready	2	60.00	120.00
915	bottle	STAMP PAD, Ink, red, 50ml, eveready	2	60.00	120.00
928	roll	TAPE, Double adhesive tissue, 1/2 (12mm) x 10m	10	25.00	250.00
929	roll	TAPE, double sided, moulding tape, 1" x 2m	20	330.00	6,600.00
935	unit	WHITEBOARD, Magnetic, 3ft x 5ft white high quality laminated on aluminum frame, including installation/mounting	4	2,000.00	8,000.00
1003	pack	PHOTO PAPER, high glossy, A4, 230gsm, 20 sheets/pack	10	140.00	1,400.00
					26,915.00

Purpose: for office use of various offices/colleges (APP 2020)

(Total Amount in Words) Twenty Six Thousand Nine Hundred Fifteen Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GLENARD T. MADRAGA
 VP, Admin. & Finance
 Authorized Official

Conformer:

10/9/2020

BAN BEE COMMERCIAL CO., INC.
 (Signature over printed name & date)

Bank Account Name:
 Bank Account Number:
 Bank Name:
 Bank Address:

BENSON PALAO CHUA
BAN BEE COMMERCIAL CO., INC.
 058 C.M. RECTO AVENUE, MANILA
 Tel. No.: 02008300; 02 Fax: 79006364
 Smart: 0906-7371919 Globe: 09562919080
 TIN No.: 001-609-075-000
 Email: banbee@gmail.com

COMMISSION ON ADULT-TSU
RECEIVED
 By: Time: 09 OCT 2020

Funds Available:

ELENA MAY J. TEOFILO
 Head, Budget Office

ALOBS No.: 02-1010120-09-0645
 Amount: ₱ 26,915.00

No.: TSU-PRO-SF-09

Revision No.: 03

Effectivity Date: August 24, 2020

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PURCHASE ORDER

DELIVERY DUE DATE: 11/8/2020

Procurement Unit

Telephone No.: 045-606-8142/606-8157

Supplier: **BAN BEE COMMERCIAL CO., INC.**

Address: 858 Claro M. Recto Avenue Binondo, Manila

Type of Business: Merchandising Business

TIN#: 001-609-075-000 VAT Reg.

Tel. No.: 02-8986-9305 / 02-8986-9306 / 09178302364

PR No.: 2020-02-043

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Very truly yours,

DR. GLENARD T. MANRIAGA
VP, Admin. & Finance

Authorized Official

Conforme:

BAN BEE COMMERCIAL CO., INC.

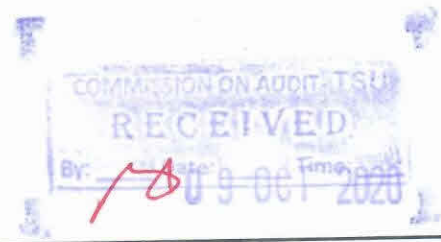
(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



Funds Available:

ELENA MAY T. TEOFILO
Head, Budget Office

ALOBS No.: 02-101101-70-09-0648

Amount: ₱ 26,915.



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Address : 858 Claro M. Recto Avenue Binondo, Manila

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TIN#: 001-609-075-000 VAT Reg.

Tel. No. : 02-8986-9305 / 02-8986-9306 / 09178302364

PR No.: 2020-02-043

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VP, Admin. & Finance

Authorized Official

Conforme:

BAN BEE COMMERCIAL CO., INC.

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



Funds Available:

ELENA MAY T. TEOFILO
Head, Budget Office

ALOBS No.: 02-101101 - 20-09 - 0048
Amount: P 26,915.-

No.: TSU-PRO-SF-09

Revision No. 03

Effectivity Date : August 24, 2020

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