



PURCHASE ORDER

DELIVERY DUE DATE: 04 NOV 2024

Procurement Unit
Tel No.: 045-606-8142/606-8157

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**
Address : C. Santos St., Tarlac City
Type of Business : Merchandising
TIN No. : 000-540-804-000 VAT Reg.
Tel. No. : (045) 925-0944

PR No.: 2024-10-414
PO No.: 2024-680
Date: 10/29/2024
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 5 calendar days
Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	ILLUSTRATION BOARD, Size: 1/8 ***** <i>Purpose: Supplies for the upcoming IP Month Celebration on October 2024</i>	30	10.00	<u>300.00</u>

(Total Amount in Words) Three Hundred Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

[Signature]
DR. ARNOLD E. VELASCO
President

Authorized Official

Conforme:

[Signature] 10/30/24

DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

[Signature]
IASPER A. YAUDER, CPA
Budget Officer

ALOBS No: 02-0640-2024-10-3487
Amount: 3A. n