



REQUEST FOR QUOTATION (RFQ) No. 535-2023

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2023-08-313 (BAASO)	VARIOUS SOUVENIR ITEMS	947,000.00

Purpose: APP- 3rd Quarter 2023 BC- General Merchandise

Philgeps Posting: Active Date: 8/16/23 Closing Date: 8/22/23 Category: GENERAL MERCHANDISE Reference No.: 100 45331

Interested suppliers are required to submit the following documents:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Valid and Current Mayor's / Business Permit | <input checked="" type="checkbox"/> Latest Income / Business Tax Return |
| <input checked="" type="checkbox"/> Proof of PhilGeps Registration | <input checked="" type="checkbox"/> Omnibus Sworn Statement |
| | <input type="checkbox"/> Brochure, if applicable |

TSU Condition of Sale:

1. Delivery Schedule: 45 calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 8/22/23 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 8/15/2023
 RFQ No. 535-2023
 PR No. 2023-08-313 (BAASO)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	pcs	Tote Bag , Height 16.5" Width 18" Handle 24" with print design Material: Cloth Canvass, Color: Maroon (as per sample)	500		
2	pcs	Tote Bag , Height 16" Width 12" Handle 24" with print design Material: Cloth Canvass, Color: Black (as per sample)	500		
3	pcs	Souvenir Jacket , (as per sample) Polyester, nylon and cotton color: White and Black w/ TSU logo S-10, M-20, L-20, XL-15, 2XL-5, 3XL-3, 4XL-3, 5XL-3, 6XL-1	80		
4	pcs	Souvenir Polo Shirt (Short Sleeves)(as per sample) Lacoste (Honeycombed) color: Indigo and Gray w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		
5	pcs	Souvenir Polo Shirt (Short Sleeves)(as per sample) Lacoste (Honeycombed) color: Raspberry and Gray w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		
6	pcs	Souvenir Polo Shirt (Short Sleeves)(as per sample) Lacoste (Honeycombed) color: Mellow Yellow and gray w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 8/15/2023
 RFQ No. 535-2023
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The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
7	pcs	Souvenir Polo Shirt (Short Sleeves) (as per sample) Lacoste (Honeycombed) color: Lawn Green and gray w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		
8	pcs	Souvenir Polo Shirt (Short Sleeves) (as per sample) Lacoste (Honeycombed) color: Khaki w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		
9	pcs	Souvenir Polo Shirt (Short Sleeves) (as per sample) Lacoste (Honeycombed) color: Old Rose and w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		
10	pcs	Souvenir Polo Shirt (Short Sleeves) (as per sample) Lacoste (Honeycombed) color: Seagreen and w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		
11	pcs	Souvenir Polo Shirt (Long Sleeves) (as per sample) Lacoste (Honeycombed) Color: Pine w/ TSU logo Light Gray for the collar Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 8/15/2023
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The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
12	pcs	Souvenir Polo Shirt (Long Sleeves) (as per sample) Lacoste (Honeycombed) Color: Maroon w/ TSU logo Light Gray for the collar Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200		
13	pcs	Polo T-shirt w/ Collar Plain Color: White XS-5, S-100, M-250, L-300, XL-200, 2XL-100, 3XL-15, 4XL15, 5XL-10, 6XL-5	1000		
14	pcs	T-shirt Plain , round neck Color: Maroon, S-50, M-100, L-150, XL-80, 2XL-80, 3XL-15, 4XL-10, 5XL-10, 6XL-5	500		
15	pcs	T-shirt Plain , round neck Color: Golden Yellow S-50, M-100, L-150, XL-80, 2XL-80, 3XL-15, 4XL-10, 5XL-10, 6XL-5	500		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10045331
Procuring Entity TARLAC STATE UNIVERSITY
Title Various Souvenir Items
Area of Delivery Tarlac

Solicitation Number: 535-2023	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: General Merchandise	Date Published	16/08/2023
Approved Budget for the Contract: PHP 947,000.00	Last Updated / Time	15/08/2023 14:47 PM
Delivery Period: 45 Day/s	Closing Date / Time	22/08/2023 13:00 PM
Client Agency:		
Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philippines Tarlac City Tarlac Philippines 2300 63-2-092058494963 elenamayteofilo73@gmail.com		

Description

for BAASO Souvenir Items

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tote Bag	Height 16.5" Width 18" Handle 24" with print design Material: Cloth Canvass, Color: Maroon (as per sample)	500	Piece	75,000.00
2	Tote Bag	Height 16" Width 12" Handle 24" with print design Material: Cloth Canvass, Color: Black (as per sample)	500	Piece	50,000.00
3	Souvenir Jacket	(as per sample) Polyester, nylon and cotton color: White and Black w/ TSU logo S-10, M-20, L-20, XL-15, 2XL-5, 3XL-3, 4XL-3, 5XL-3, 6XL-1	80	Piece	60,000.00
4	Souvenir Polo Shirt (Short Sleeves)	as per sample) Lacoste (Honeycombed) color: Indigo and Gray w/ TSU logo	200	Piece	56,000.00

		Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2			
5	Souvenir Polo Shirt (Short Sleeves)	(as per sample) Lacoste (Honeycombed) color: Raspberry and Gray w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	Piece	56,000.00
6	Souvenir Polo Shirt (Short Sleeves)	(as per sample) Lacoste (Honeycombed) color: Mellow Yellow and gray w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	Piece	56,000.00
7	Souvenir Polo Shirt (Short Sleeves)	(as per sample) Lacoste (Honeycombed) color: Lawn Green and gray w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	Piece	56,000.00
8	Souvenir Polo Shirt (Short Sleeves)	(as per sample) Lacoste (Honeycombed) color: Khaki w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	Piece	56,000.00
9	Souvenir Polo Shirt (Short Sleeves)	(as per sample) Lacoste (Honeycombed) color: Old Rose and w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	Piece	56,000.00
10	Souvenir Polo Shirt (Short Sleeves)	(as per sample) Lacoste (Honeycombed) color: Seagreen and w/ TSU logo Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	Piece	56,000.00
11	Souvenir Polo Shirt (Long Sleeves)	(as per sample) Lacoste (Honeycombed) Color: Pine w/ TSU logo Light Gray for the collar Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	Piece	60,000.00
12	Souvenir Polo Shirt (Long Sleeves)	(as per sample) Lacoste (Honeycombed) Color: Maroon w/ TSU logo Light Gray for the collar Sizes: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	Piece	60,000.00
13	Polo T-shirt w/ Collar Plain	Color: White XS-5, S-100, M-250, L-300, XL-200, 2XL-100, 3XL-15, 4XL15, 5XL-10, 6XL-5	1,000	Piece	150,000.00
14	T-shirt Plain, round neck	Color: Maroon, S-50, M-100, L-150, XL-80, 2XL-80, 3XL-15, 4XL-10, 5XL-10, 6XL-5	500	Piece	50,000.00
15	T-shirt Plain, round neck	Color: Golden Yellow S-50, M-100, L-150, XL-80, 2XL-80, 3XL-15, 4XL-10, 5XL-10, 6XL-5	500	Piece	50,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio

Date Created 15/08/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.