



REQUEST FOR QUOTATION (RFQ) No. 119-2025

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2025-035 (OHRDM-PMU)	LABOR AND MATERIALS: CUSTOMIZED TSU TOKENS	995,000.00
Purpose: for 2025 Service Awardees.		

Philgeps Posting: Active Date: 3/6/25 Closing Date: 3/12/25 Category: TOKEN & AWARDS Reference No.: 1184 2264

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Latest Income / Business Tax Return
- Proof of PhilGeps Registration
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 40 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1-2) and eligibility documents is not later than 3/12/25 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at tsucanvassing@gmail.com (045) 606-8110.

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 03/04/2025
 RFQ No. 119-2025
 PR No. 2025-035 (OHRDM-PMU)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	lot	LABOR AND MATERIALS: CUSTOMIZED TSU TOKENS	1		
		Tokens for 2025 Service Awardees (with names of awardees engraved) *Please see the attached List of Awardees*			
		19 pcs of 18k Gold TSU Pin (10 Years of Service) 5 pcs of 18k Gold TSU Pin (15 Years of Service) 10 pcs of 18k Gold TSU Ring (20 Years of Service) 5 pcs of 18k Gold TSU Bracelet (25 Years of Service) 11 pcs of 18k Gold TSU Necklace (30 Years of Service) 1 pc of 18k Gold TSU 35-Years engraved Pendant (35 Years of Service) 1 pc of 18k Gold TSU 40-Years engraved Pendant (40 Years of Service)			

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

Form No.: TSU-PRO-SF-06

Revision No.: 06

Effectivity Date: March 5, 2020

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PhilGEPS

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Philippine Government
Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11842264
Procuring Entity TARLAC STATE UNIVERSITY
Title Labor and Materials: Customized TSU Tokens
Area of Delivery Tarlac

Solicitation Number:	119-2025	Status	Pending	
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3	
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0	
Classification:	Goods	Document Request List	0	
Category:	Tokens and Awards	Date Published	06/03/2025	
Approved Budget for the Contract:	PHP 995,000.00	Last Updated / Time	05/03/2025 08:57 AM	
Delivery Period:	40 Day/s	Closing Date / Time	12/03/2025 13:00 PM	
Client Agency:				
Contact Person:	Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068110 Ext.157 tsucanvassing@gmail.com			
Description				
for 2025 Service Awardees				
Line Items				
Item No.	Product/Service Name	Description	Quantity UOM	Budget (PHP)
1	Tokens	for 2025 Service Awardees (with names of awardees engraved) *Please see the attached List of Awardees and Complete Specs*19 pcs of 18k Gold TSU Pin (10 Years of Service)5 pcs of 18k Gold TSU Pin (15 Years of Service)-	1 Lot	995,000.00
Other Information				
The bidders must download the attached documents in the associated component section. This item is to be acquired as a lot.				

Created by Tutchie Panlilio

Date Created 05/03/2025

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