



# REQUEST FOR QUOTATION (RFQ) No. 382-2021

## Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2021-10-234 (MSO)	I.T. ACCESSORIES	50,400.00

*Purpose: for main, san isidro & lucinda clinic use. (for teleconsultaion, webinars and zoom meetings use)*

Philgeps Posting: Active Date: 10/21/2021 Category: IT Parts & Accessories  
 Closing Date: 10/27/2021 Reference No.: 8/10/15

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Latest Income / Business Tax Return
- Proof of PhilGeps Registration
- Omnibus Sworn Statement
- Brochure, if applicable

### TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University  
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 10/27/2021 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at **tsucanvassing@gmail.com / julietelaineacuna@yahoo.com / javy\_carlos@yahoo.com**

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

**CARLOTA M. MARCOS**  
Head, Procurement Unit

**PRICE QUOTATION**

Date: \_\_\_\_\_  
 RFQ No. 382-2021  
 PR No. 2021-10-234 (MSO)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City;  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	pcs	<b>720 HD Webcam</b> , max resolution: 720p/30 fps, focus type: fixed focus, lens technology: standard, built-in mic: mono, FoV: 60°, cable length: 1.5 meters, features: 3 megapixel pics (software enhance) with auto light correction with built-in-mic with noise cancellation, warranty: atleast 1 year warranty	11		
2	pcs	<b>Headset</b> , input impedance: 32 Ohms, sensitivity: 94dBV/Pa +/- 3dB *-17dBV/Pa +/- 4dB, frequency response (headset): 20 Hz - 20 kHz, frequency response (microphone): 100 Hz - 10 kHz, cable length: 2.33m, connections: USB-A compatible, warranty: atleast 1 year warranty	12		

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
**E-mail Address** : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_



# PhilGEPS

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Philippine Government  
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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8101015  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** I.T. ACCESSORIES  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b>	2021-10-234	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Information Technology Parts & Accessories & Perip	<b>Date Published</b>	21/10/2021
<b>Approved Budget for the Contract:</b>	PHP 50,400.00	<b>Last Updated / Time</b>	21/10/2021 00:00 AM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	27/10/2021 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jhenna Micah Manalo Aquino Clerk Romulo Blvd. San Vicente, Tarlac City Tarlac City Tarlac Philippines 2300 63-45-6068157  jmaquino@tsu.edu.ph		

#### Description

For Main, San Isidro and Lucinda Clinic use (for teleconsultation, webinars and zoom meetings use)

#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	720 HD Webcam	please see attached document	11	Piece	26,400.00
2	Headset	please see attached document	12	Piece	24,000.00

**Created by** Jhenna Micah Manalo Aquino

**Date Created** 20/10/2021

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