



# WORK ORDER

DELIVERY DUE DATE: 10-7-19

Procurement Unit  
Tel/Fax No. 045-982-8830

Supplier: **HUAT CHAN TEA HOUSE INC.**  
Address: **McArthur Highway, Ligtasan, Tarlac City**  
TIN: **102-214-197-005**  
Tel. No.: **0995-974-9092**

Work Order No.: **2015.140**  
Date: **10/4/2019**  
JO No.: **2019.153**  
Date: **9/26/2019**  
Mode of Procurement: **Small Value**  
Mode of Payment: **n/30**

SIR/MADAM

You are hereby advised to accomplish/deliver the following job/work on October 7, 2019 upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>CATERING SERVICES (TSU GYM)</b> <b>CATERING AND FOODS FOR TEACHER'S MONTH CELEBRATION TO BE HELD ON OCTOBER 7, 2019</b> Time: 8:00am-1:00pm Foods & Catering, Snacks Pica- Pica for 550 pax  MENU Soup: Egg Drop Soup Main Course: Korean Beef Stew, Relyenong Bangus, Mixed Veggies with Quail Eggs and Shrimp  Dessert: Turon Saba with Lanka Drinks: Any Solo drinks Pica- Pica  Table Setting with Chairs and Table •Table w/ cover 60pcs •Chairs w/ cover 550pcs •Service charge	330.00	181,500.00 /
			70.00	4,830.00 /
			15.00	8,250.00 /
				200.00 /
				<b>194,780.00 /</b>

(Please read carefully at the back hereof)

Charge to:  
ROA No.:  
CONFORME & RECEIVE COPY

COMMISSION ON AUDIT-TS  
**RECEIVED**  
By: [Signature] Date: **09 OCT 2019**

FUNDS AVAILABLE:

[Signature]  
**JESUS S. DANGANAN**  
Budget Officer IV

[Signature]  
**HUAT CHAN TEA HOUSE INC.**  
Firm/Dealer/Supplier/Contractor  
10-4-2019  
Date

APPROVED:

[Signature]  
**DR. GLENAROT MADRAGA**  
VP, Admin. & Finance  
Authorized Official

Bank Account Name: **HUAT CHAN TEA HOUSE INC**  
Bank Account Number: **0071 - 3718 - 32**  
Bank Name: **LAND BANK OF THE PHILIPPINES**  
Bank Address: **MC. ARTHUR HIGHWAY BRGY. LIGTASAN, TARLAC CITY 2300**

ok posted 9/19/19





# WORK ORDER

**DELIVERY DUE DATE:** 10-7-19

Procurement Unit  
Telefax No.: 045-982-4630

Supplier: **HUAT CHAN TEA HOUSE INC.**  
Address: **McArthur Highway, Ligtasan, Tarlac City**  
TIN: **102-214-197-005**  
Tel. No.: **0995-974-9092**

Work Order No.: **2019-140**  
Date: **10/4/2019**  
JO No.: **2019-153**  
Date: **9/26/2019**  
Mode of Procurement: **Small Value**  
Mode of Payment: **n/30**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **October 7, 2019** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>CATERING SERVICES (TSU GYM)</b> <b>CATERING AND FOODS FOR TEACHER'S MONTH CELEBRATION TO BE HELD ON OCTOBER 7, 2019</b> Time: 8:00am-1:00pm Foods & Catering, Snacks Pica- Pica for 550 pax  MENU Soup: Egg Drop Soup Main Course: Korean Beef Stew, Relyenong Bangus, Mixed Veggies with Quail Eggs and Shrimp  Dessert: Turon Saba with Lanka Drinks: Any Solo drinks Pica- Pica  Table Setting with Chairs and Table •Table w/ cover 69pcs •Chairs w/ cover 550pcs •Service charge  *****	330.00	181,500.00
			70.00	4,830.00
			15.00	8,250.00
				200.00
				<b>194,780.00</b>

(Please read carefully at the back hereof)

Charge to:  
ROA No. :  
CONFORME & RECEIVE COPY :

**HUAT CHAN TEA HOUSE INC.**  
Firm/Dealer/Supplier/Contractor

10-4-2019  
Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



FUNDS AVAILABLE:

JESUS S. DANGANAN  
Budget Officer IV

APPROVED:

DR. GLENARD T. MADRIAGA  
VP, Admin. & Finance  
Authorized Official