



PURCHASE ORDER

Procurement Unit
Tel No.: 045-606-8142 / 606-8157

DELIVERY DUE DATE: 01/11/24

Supplier : **IMM BRAKE CLUTCH & PARTS**
Address : Romulo Blvd, Tarlac City, Tarlac
Type of Business : Merchandising
TIN No. : 105-362-023-000 VAT Reg.
Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2023-11-457 ✓
PO No.: 2023-660 ✓
Date: 12/14/2023 ✓
Mode of Procurement: Small Value ✓

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:

Delivery Term: 15 calendar days
Payment Term: n/15 ✓

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	liter	ENGINE OIL FULLY SYNTHETIC	7	780.00	5,460.00 ✓
2	piece	OIL FILTER, C-III	1	350.00	350.00
***** Purpose: for Maintenance Service of Commuter POU-717					5,810.00

(Total Amount in Words) Five Thousand Eight Hundred Ten Pesos Only ✓

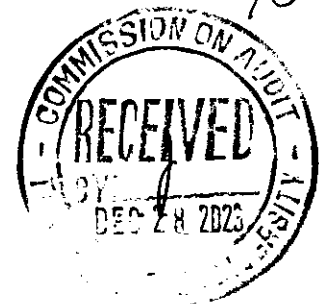
Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,
DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme: *Alay* 12-27-23

IMM BRAKE CLUTCH & PARTS
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:
JASPER A. VAUDER, CPA
Budget Officer

ALOBS No. : 06-NB441-2023-2999
Amount : 5,810