



PURCHASE ORDER

DELIVERY DUE DATE: pick up / COD

Procurement Unit

Telephone No.: 045-606-8142/606-8157

Supplier : **SKYFILES INCORPORATED**
 Address : 33 Magnolia St. Town & Country Executive Village
Maya mot. Antipolo City
 TIN#: 008-173-785 VAT Reg.
 Tel. No. : 02-401-9216 / 0928-501-3311 / 0917-813-3383
 Contact Person: Arlene P. Cantera

PR No.: 2020-02-039

PO No.: 2020-140

Date: 3/6/2020

Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery: _____

Delivery Term: Pick up
 Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
5	pc	DIPLOMA JACKET, 10" x 13" landscape fold, Color: Maroon with TSU logo Gold foil stamped, foam padded front and back cover, two acetate page protector <i>Purpose: APP-2020 1st Quarter</i>	3000	83.00	<u>249,000.00</u>

(Total Amount in Words) Two Hundred Forty Nine Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GLENNARD T. MADRAGA
 VP, Admin. & Finance
 Authorized Official

Conforme:

REY P. CANTERA

SKYFILES INCORPORATED

(Signature over printed name & date)

Bank Account Name: SKYFILES INC
 Bank Account Number: 2000-16-31304-8
 Bank Name: EASTWEST BANK
 Bank Address: KATIPUNTA

COMMISSION ON AUDIT - TSU
 RECEIVED
 By: [Signature] Date: 1 MAR 2020

Funds Available:

ELENA MAY T. TEOFILO
 OIC, Budget Office

ALOBS No. :
 Amount :

No. TSU-PRO-SF-04

Revision No. 2

Effectivity Date : October 25, 2019

Page 1 of 1

Handwritten note:
 the
 noted
 4/21/20



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(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

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