



PURCHASE ORDER

Procurement Unit

Tel. No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE:

pick-up / COD

Supplier : **A WRENCH AUTO PARTS SHOP**
 Address : Raysam Bldg., BLk 43 Lot 22 10th St., Mc Arthur Highway
Sitio Pag-Asa, San Rafael Tarlac
 Type of Business : Merchandising
 TIN No. : 932-676-041-00000 Non-VAT
 Tel. No. : 0921-602-4181

PR No.: 2024-09-379
 PO No.: 2024-743
 Date: 11/22/2024
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: Pick-Up

Date of Delivery:

Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	liter	ENGINE OIL , Toyota, 5W-30 Fully Synthetic	7	700.00	4,900.00
3	piece	OIL FILTER , VIC, C-III	1	250.00	250.00
***** <i>Purpose: for Maintenance Service of Grandia SAA-2386</i>					<u>5,150.00</u>

(Total Amount in Words) Five Thousand One Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official *[Signature]*

Conforme:

[Signature] 12/5/24



A WRENCH AUTO PARTS SHOP

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-206441-2024-11-3912
Amount : ₱5150